

## Teachers

### Work related car expenses

- Private vehicle used for school related matters e.g. school camps, sports meetings, excursions, seminars, in-service days, transport of sick and injured children, attendance at students' homes, travel to Department of School Education, exhibitions.

### Uniforms/protective clothing/laundry expenses

- Cleaning and laundry of specific clothing
- Replacement of protective clothing, e.g., smocks/aprons

### Self-education expenses

- Out of pocket course costs
- Text books
- Stationery
- Internet

### Other work related expenses

- Depreciation - record amount & dates of capital items purchased:
  - E.g. Home/office furnishings & equipment
  - Sporting goods (if PE teacher)
  - Musical instruments (if Music teacher)
- Library additions
- Desk, chair & lamp
- Home Office Expenses - where a room is set aside for correction, class preparation, report writing and professional development (% of light and power bills)

- Maintenance of professional library
- Out of pocket expenses that are not reimbursed (e.g. excursions, class room supplies)
- Professional associations and union fees
- Teaching aids (e.g. stickers, rewards, posters, etc.)
- Stationery and diaries
- Journals and magazines (not newspapers)
- Telephone charges for work related issues
- In-service costs, seminars, conferences
- Briefcase/Carry Bag
- First Aid Courses
- Cost of maintaining class pets
- Income Protection Insurance
- Employment Agreement Costs
- Sun Protection Items (e.g. sunglasses, hats, sunscreen)



### More Information

For further information please contact us:

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